



Job Posting: Educational Assistant(s)

Location: Chief Paskwa Education Centre, Elementary and High School

Pasqua First Nation

Position Type: Full-Time, 10-Month Term

Start Date: August 25, 2025

Application Deadline: Till filled

About Us:

Chief Paskwa Education Centre is a vibrant and inclusive learning environment committed to providing quality education rooted in First Nations culture, language, and traditions. We are currently seeking a dedicated and compassionate Educational Assistant to join our team and support the academic and personal growth of our students.

Key Responsibilities:

- Provide academic, behavioral, and emotional support to students under the direction of the classroom teacher and/or resource staff.
- Assist students with classroom tasks, individualized education plans (IEPs), and accommodations as required.
- Promote and support the cultural values and traditions of the First Nation community within the learning environment.
- Supervise students in various settings, including classrooms, hallways, and playgrounds.
- Support teachers in preparing learning materials and classroom activities.
- Foster a positive and inclusive learning environment for all students.
- Participate in staff meetings, training, and professional development as required.

Qualifications:

- Certificate or diploma in Educational Assistant, Early Childhood Education, or related field (or a willingness to obtain one).
- Previous experience working with children in an educational setting is preferred.
- Knowledge of First Nations culture, language, and community values is a strong asset.
- Ability to work collaboratively with teachers, support staff, and administration.
- Strong communication, interpersonal, and organizational skills.
- Ability to always maintain confidentiality and professionalism.

Assets:

- First Aid/CPR Certification.
- Valid Class 5 Driver's License and reliable transportation.
- Fluency or familiarity with a First Nations language.

How to Apply:

Please submit the following to Director of Education, Eric Honetschlager,
eric.honetschlager@pasquaeducation.com :

- Cover Letter
- Resume
- Three (3) References
- Criminal Record Check with Vulnerable Sector Clearance (required upon hire)

We encourage applications from members of the community, Indigenous applicants, and those who have experience working in First Nations education.