

Quality Manager

Pro Metal Industries has been in operation for over 30 years, and it is 100% owned by Pasqua First Nation. We are a world-class metal fabrication and machining facility located in Regina, Saskatchewan. Also are one of the only First Nations - wholly owned manufacturing enterprises in Canada, and one of only a few First Nations -100% owned military suppliers. Pro Metal offers plasma, laser and waterjet cutting, CWB and AWS Welding, CNC machining and Powder Coating. In addition to military and defense, we also service the agriculture, mining, construction and oil and gas industries. Pro Metal has a very dynamic and engaged team that works very well together to ensure the continued growth and success of each other and the company.

Pro Metal Industries is seeking a **Full Time Quality Manager**. Reporting to the President and General Manager, the Quality Manager will be responsible for compliance and adherence to ISO 9001 international standards, CWB, etc., and will ensure the entire organization meets the necessary conditions not only to operate under the mentioned standards but also to meet customer requirements.

If you have a university degree or college diploma in a manufacturing related discipline and 5-10 years' experience in a manufacturing environment working with Quality Assurance and Control methods then this job is for you!

Responsibilities:

- Supervises all Quality Assurance and Control activities in the Quality Department including but not limited to maintaining and monitoring the qualification of all instruments and Test equipment for product conformance, scheduling of personnel necessary to meet delivery and quality requirements, as well ensuring the complete Quality Management System is functioning effectively and in compliance.
- Liaise and cooperate with the customer or customer representatives to resolve their concerns, and where necessary, provide preventive or corrective action to settle any discrepancies arising from process or product defects.
- Liaise with the ISO Certifying Registrar Audits as well as any other on-site audits conducted by the customer, to comply with the specified requirements and to respond to any question that may arise as part of the audits.
- Respond to any customer's desk audit, quality surveys, RFI (Request for Information) or any other Quality related activity generated as part of a customer/prospective customer relationship.
- Prepare and follow through with Corrective or Preventive Actions as part of process or product discrepancies.
- Conduct and prepare the Management Review and Quality Planning efforts as part of the Product Realization process, contributing with the necessary information.
- Oversees the continuous improvement of the entire Quality Management System throughout the organization by suggesting Lean Management Strategies along with good overall housekeeping initiatives.
- Controls all authority media, namely, stamps or signatures or a combination of both, as well as any other type of media use with the purpose of acceptance or validation.
- Plan, develop, execute, and accurately document the metrological inspection of products.
- Ensures all Quality documentation clearly and concisely show all details of inspection activities.
- Educate, supervise, and coach all Quality Control inspectors, techs, specialists, etc.
- Maintain and monitor all instruments and equipment used for the purpose of measuring and monitoring products in the company using the company's calibration program.

- Plan, test, develop and recommend the need for processes and work instructions for calibration of the instruments and equipment.
- Clearly documents through nonconformance reports and advise the General Manager and/or the President of findings, which will directly or indirectly affect the quality of products negatively.
- Conduct desk or site audits of potential suppliers as directed by the General Manager/or the President and give recommendations for approval or disapproval.
- Conduct internal audit responsibilities as directed by the President and in accordance with ISO 9001.
- Ensure quality records are complete and maintained in an organized fashion for retrieval and review.

Qualifications:

- A college diploma graduate or university degree in any manufacturing related discipline (Engineering, Quality, etc.) or equivalent with experience for 5-10 years in a manufacturing environment.
- At least 2 years' experience working as a metrology inspector or alternatively 3 years as minimum managing people in a metrology laboratory environment.
- Minimum of 5 years' experience working with Quality Assurance and Control methods including: ITPs, Control Plans, QCS16 (AS9102 FAI's) or equivalent from other industries with a minimum of 2 years' working with "First Article Inspection Software"
- Must hold Canadian Citizenship and have a clean criminal record. Must be able to pass a security clearance.
- Ideally possessing a Lead Auditor certification or having sound Knowledge of ISO 9001 Internal Auditing or equivalent experience.
- In depth Knowledge of "First Offs," in-process and Final inspections as well as all other ISO9001 standard practices.
- Solid background with the use and applications of Coordinate Measuring Machines, scanning and validating product compliance including basic understanding of CAD systems.
- Strong computer skills (MS Office with the ability to create and present to shop personnel and to customers as needed).
- Excellent verbal and written communication skills with the ability to interact with leadership, business stakeholders and members of the community and public.
- Ability to manage a variety of cross-functional team members
- Strong team building, decision-making and people management skills
- Ability to identify measures of performance and actions needed to improve performance to achieve organizational goals and objectives
- Ability to delegate, set expectations, and monitor progress of all direct reports
- Ability to motivate, inspire, and provide feedback to employees, as well as accepting and acting on feedback from employees
- Ability to prioritize tasks and use time effectively to set action plans to achieve business targets

If you looking to pursue a long-term career with a world class metal fabrication and machining facility that has been in business for 30 years and is one of the only First Nations-wholly owned manufacturing enterprises in Canada, and one of only a few First Nations-100% owned military suppliers, then this position is for you.

Pro Metal offers a competitive salary and a comprehensive benefit package.

We appreciate your interest, but please note that we will only be contacting successful applicants who are authorized to work in Canada.

Posted Date:

Location of position: Regina, SK