

**PASQUA FIRST NATION  
POST-SECONDARY STUDENT SUPPORT PROGRAM POLICY  
(PSSSP)**



**APPROVED BY PASQUA FIRST NATION CHIEF AND COUNCIL  
October 25, 2022**



# *Pasqua* FIRST NATION

This Policy provides information about Pasqua First Nation's administration of the Post-Secondary Student Support Program, University and College Entrance Preparation Program, Trades and Apprenticeship. It is issued under the authority of the Pasqua First Nation Chief and Council and by the Pasqua First Nation Education Committee.

Students are encouraged to read and retain this Policy for reference purposes. It outlines the terms and conditions for the student and the Pasqua First Nation to further the individual and collective educational goals of the Pasqua First Nation membership.

Councilor: Beverly Chicoose

Councilor: Lindsay Kahnapace

Contact: Paula Dubois, Post-Secondary Coordinator

Mail: Pasqua First Nation Post-Secondary Department  
co/ Post-Secondary Coordinator  
P.O. Box 79  
Pasqua, Saskatchewan, S0G 5M0

Walk-Ins: Pasqua Band Office, Pasqua First Nation

Phone: (306) 332-5697 ext. 248  
1-888-820-2202

Fax: (306) 332-5199

Email: [pfnpostsec@gmail.com](mailto:pfnpostsec@gmail.com) \*\*Preferred

## Contents

|                                                                                                 |    |
|-------------------------------------------------------------------------------------------------|----|
| INTRODUCTION .....                                                                              | 4  |
| 1.0 ELIGIBILITY FOR POST-SECONDARY STUDENT SUPPORT PROGRAM (PSSSP) – Full-time and Part-Time 5  |    |
| 2.0 ELIGIBILITY FOR UNIVERSITY and COLLEGE ENTRANCE PROGRAM (UCEPP) - Full-time and Part-Time 6 |    |
| 3.0 ELIGIBILITY FOR TRADES AND APPRENTICESHIP – Part-time Only.....                             | 6  |
| 4.0 ELIGIBILITY FOR GRADUATE PROGRAMING – Part-time Only.....                                   | 7  |
| 5.0 APPLICATION PROCESS.....                                                                    | 7  |
| <b>CONTINUING STUDENT:</b> .....                                                                | 7  |
| <b>NEW APPLICANTS</b> .....                                                                     | 7  |
| <b>REAPPLICATIONS</b> .....                                                                     | 8  |
| 6.0 PRIORITIES FOR APPROVAL OF APPLICATION .....                                                | 8  |
| 7.0 TYPES OF SUPPORT AND ALLOWANCES.....                                                        | 9  |
| 8.0 STUDENT SUPPORT FOR PART-TIME PROGRAMS .....                                                | 11 |
| 9.0 STUDENT SUPPORT FOR FULL-TIME PROGRAMS.....                                                 | 11 |
| 10.0 STUDENT SUPPORT FOR PRACTICUM PROGRAMS .....                                               | 11 |
| 11.0 EXTENSIONS OF PROGRAMS .....                                                               | 11 |
| 12.0 GRADUATION INCENTIVE AND EXPENSES.....                                                     | 12 |
| 13.0 STUDENT ACADEMIC REVIEW .....                                                              | 12 |
| 14.0 STUDENT APPEALS PROCESS .....                                                              | 12 |
| 15.0 OBLIGATIONS OF THE PASQUA FIRST NATIONS STUDENTS.....                                      | 13 |
| 16.0 OBLIGATIONS OF THE PASQUA FIRST NATION EDUCATION COMMITTEE .....                           | 14 |
| 17.0 PANDEMIC, WORLDLY DISASTERS, EXCEPTIONAL CIRCUMSTANCES.....                                | 14 |
| 18.0 HANDBOOK REVIEW .....                                                                      | 14 |
| 19.0 MANDATORY ORIENTATION.....                                                                 | 15 |
| 20.0 DEFINITIONS .....                                                                          | 15 |
| NEW APPLICANT FORM .....                                                                        | 19 |
| NEW APPLICANT FORM.....                                                                         | 20 |
| CONTINUING APPLICATION FORM:.....                                                               | 24 |

## INTRODUCTION

The Pasqua First Nation asserts that Post-Secondary education is a Treaty right. The administrative responsibility for the Post-Secondary Student Support Program (PSSSP) abridges that right. The Post-Secondary Student Support Program is Funded under Indigenous Services Canada annually, therefore, the number of funded students is budget dependent.

The Post-Secondary Student Support Program supports Pasqua First Nation Treaty/Status Indian students who pursue recognized Post-Secondary studies at recognized and authorized Post-Secondary institutions.

The objectives of the Post-Secondary Student Support Program are to encourage and support pre-qualified, eligible students to acquire university, technical institute, college or professional qualifications to become economically self-sufficient.

Pasqua First Nation Education Committee is the governing body under the direction of Chief and Council

The Pasqua First Nation Post-Secondary Coordinator, Education Committee, or the Education Portfolio Councilor's are to be the first approached, respectively, for inquiries or concerns regarding this policy and administration of funding allocations.

***THIS POLICY SUPERCEDES ANY PAST OR OUTSIDE AGENCIES POLICY.***

## 1.0 ELIGIBILITY FOR POST-SECONDARY STUDENT SUPPORT PROGRAM (PSSSP) – Full-time and Part-Time

Courses include Certificate, Diploma and Bachelor Programs. Full-time funding is budget dependant and is prioritized under *Section 6.2*

- 1.1 The student must be accepted for enrollment in a recognized Post-Secondary institution. Students are expected to attend the institution closest to their place of residency. Please refer to the following link for a list of institutions;  
**Eligible Canadian Institutes** - <http://www.sac-isc.gc.ca/eng/1429541743524/1531402273996>  
**Eligible Foreign Institutes** - <http://www.sac-isc.gc.ca/eng/1433334714906/1531402394547>
- 1.2 The student must be enrolled in an eligible program that leads to a recognized Certificate, Diploma or Degree. Students have maximum 40 months of full-time funding to complete an Undergrad Program
- 1.3 Students are only eligible for one academic achievement level in progressing order, i.e., Certificate, Diploma or Degree Program.
- 1.4 Applicants must hold a complete Provincial Grade 12, Adult 12, ABE 12, GED or equivalent
- 1.5 Continuing students must re-apply each semester as outlined in Appendix A. Student files will be reviewed each semester in regards to funding months remaining and also to ensure that their marks are maintained at a 65% GPA
- 1.6 Spring/Summer will be considered for full-time funding, if students are within their 40 months of funding and their average is above 65%, upon approval from the Education Committee; budget dependent.
- 1.7 Full-time support can be given to students who are in their last semester who only need 2-3 classes to complete their studies

## 2.0 ELIGIBILITY FOR UNIVERSITY and COLLEGE ENTRANCE PROGRAM (UCEPP) - Full-time and Part-Time

Courses include, GED, ABE12, Arts Transition Program, Qualifying Programs.

- 2.1 The student must be accepted for enrollment in a recognized Post-Secondary institution. Please refer to the following link for a list of institutions;

**Eligible Canadian Institutes** - <http://www.sac-isc.gc.ca/eng/1429541743524/1531402273996>

**Eligible Foreign Institutes** - <http://www.sac-isc.gc.ca/eng/1433334714906/1531402394547>

- 2.2 The student must be enrolled in an approved program that is maximum 1 year that transitions them into a recognized Certification, Diploma or Degree program

- 2.3 Students must be working towards completing an Adult 12, ABE 12, GED, Academic Transition Program or an equivalent program.

- 2.4 Continuing students must re-apply each semester as outlined in Appendix A. Student files will be reviewed each semester in regards to funding months remaining and also to ensure that their marks are maintained at a 65% GPA

- 2.5 Students must be over the age of 22 to qualify for UCEPP

## 3.0 ELIGIBILITY FOR TRADES AND APPRENTICESHIP – Part-time Only

- 3.1 The student must be indentured and a registered apprentice

- 3.2 The student must be enrolled in a program that leads to a recognized Red Seal Journey Person Certificate

- 3.3 Students must hold a complete Provincial Grade 12, Adult 12, ABE 12, GED or equivalent

- 3.4 Continuing students must re-apply each term.

## 4.0 ELIGIBILITY FOR GRADUATE PROGRAMING – Part-time Only

This includes Masters, PhD, Post-Graduate studies and special designation programing.

4.1 The student must hold an Undergraduate Degree

4.2 Continuing students must re-apply each term.

## 5.0 APPLICATION PROCESS

5.1 Applications for enrollment to the Post-Secondary institution and program are the student's responsibility as well as rules set out by the institution. Students can get help from contacting their counseling staff or by contacting the Pasqua First Nation Post-Secondary Coordinator.

5.2 Application to Pasqua Post-Secondary Student Support Program. New applicants are expected to start their program in the fall, unless program has an exceptional start date and is otherwise stated.

- a) Complete application forms and supporting documentation for new applications must be delivered to the Pasqua First Nation Post-Secondary Coordinator by the deadline dates:
  - **June 15** – Fall Semester
  - **November 15** – Winter Semester
  - **February 15** – Spring/Summer
- b) Documentation required prior to final approval of the student application for support would include:

### CONTINUING STUDENT:

- PFN Funding Application
- Unofficial Transcripts
- Class registration
- Tracking Sheet/Program Outline

### NEW APPLICANTS

- PFN application including letter of Intent (Section e)
- Acceptance Letter from the Post-Secondary institution
- Official/unofficial transcript of marks with complete Grade 12, Adult 12, ABE 12, GED or Equivalent
- Class registration (When available)
- Copy of Status card

## REAPPLICATIONS

- PFN application including letter of Intent (Section e)
- Letter of acceptance from the Post-Secondary institution
- Official/unofficial transcript of marks
- Class registration (When available)
- Copy of Status card

5.3 Notification of Sponsorship - The Post-Secondary coordinator will advise applicants in a timely matter if they are successful/non-successful in sponsorship

## 6.0 PRIORITIES FOR APPROVAL OF APPLICATION

6.1 Only complete applications received within the deadline dates will be considered for the current intake.

6.2 Student's applications shall be prioritized based on the following criteria:

- i. Continuing students – with minimum 65% GPA
- ii. Recent High School Graduates
- iii. New Applications
- iv. Re-Applications
  - a) Funding discontinued or requested to discontinue (RTD)
- v. Masters and Doctorate

6.3 Student support will be provided for the following levels of Post-Secondary education to new applicants:

Level I - University Undergraduates Programs. Bachelor level Programs or equivalent. Up-to 40 months of full-time funding or 5 academic years.

Level II - Technical Institutes Programs. Certificate (1-year) or Diploma (2-year) level Programs. Up-to 20 months of full-time funding or 2 academic years. Funding is dependent on the level of achievement.

Level III – High-cost institutions will be considered on a case-by-case basis. Students can be funded up-to \$5000, at the rate of exchange, per academic year. Students studying internationally will be responsible for their tuition payments and be reimbursable upon receipts or student statement.



## 7.0 TYPES OF SUPPORT AND ALLOWANCES

- 7.1 Tuition shall include students' fees for registration, tuition, tutorials (maximum \$250), initial professional certification and examination fees. Tuition coverage is up-to \$5,000 per semester or a maximum of \$10,000 per academic year.
- 7.2 Reimbursement for application fee and seat holding will only be given upon approval of funding
- 7.3 Students are expected to attend Post-Secondary institutions closest to their area of normal residency
- 7.4 Laptops will be provided on a one-time basis, as chosen by the student
- 7.5 In the case of being accepted in foreign institutions, the student shall demonstrate just cause for funding based on exceptional circumstances. I.e.; competitive level sports, academic honors, etc. Tuition coverage is up-to \$5,000 per semester or a maximum of \$10,000 per academic year, at the rate of exchange.
- 7.6 Students who receive scholarships to attend Post-Secondary institutions will still be eligible for funding from the PSSSP. Bursaries and Grants will be used to offset high tuition costs and are not reimbursable. Scholarships are a monetary reward and are reimbursable to students.
- 7.7 Book Support will be paid on a semester-by-semester basis, with exceptions to certain programs. Book allowance will be provided to students enrolled in any level of study at \$100 per class. The Post-Secondary Department can approve reimbursement for required books upon submission of receipts, this also includes Masters/PHD students.
- 7.8 Travel Supports - In the event of Grave situations, where the student is attending an institute outside of their normal Province/Territory of residence the PSE Department may be able to subsidize travel supports, up-to \$300, for unforeseen circumstances.

- 7.9 Relocation: The relocation amounts for out of province is \$500 at the maximum to relocate there and \$500 to relocate back to their normal place of residency upon graduation of their program. Relocation Allowance can be used only twice per academic career.
- 7.10 Special Needs students: students with special needs requiring additional assistance to their Post-Secondary programs shall have their request considered on an individual basis.
- 7.11 Students may pause their funding for a maximum of 1 Year and still be considered Priority i -, Continuing Student, upon approval. Students will need to provide a written letter stating the reason for the request, when they will be returning and withdrawal confirmation from their classes.
- 7.12 Students who re-apply after 1 year or abandon their program, will be considered a Priority iv – Reapplicant and therefore have to submit a reapplication for consideration of funding.
- 7.13 Students who have been Required to Discontinue from their program or have been placed on Academic Probation by the Post-Secondary Department for 2 consecutive semesters will not be eligible for full-time funding for 1 year of being discontinued from the Post-Secondary Student Support Program. These students will be considered Priority iv – Reapplications
- 7.14 The Post-Secondary Department or Pasqua First Nation will not be responsible for tuition incurred by a student prior to approval of sponsorship, unless deemed appropriate.
- 7.15 The PFN Post-Secondary coordinator shall have access to documentation with respect to clear student identification, data, academic, records, and funding support as required.

## 8.0 STUDENT SUPPORT FOR PART-TIME PROGRAMS

Students are classified as part-time if enrolled in less than 80% of the total program load. Part-time students, Apprenticeship and Graduate students will be funded for tuition and books only.

Learning platforms include, in class, online, hybrid or distance learning.

Part-time students must follow application process and re-apply every term/semester for funding by the deadlines outlines in this handbook

## 9.0 STUDENT SUPPORT FOR FULL-TIME PROGRAMS

Students are classified as full-time students if enrolled in more than 80% of a program load of an under-grad program. The Student Support rate will be \$1,600 per month for full-time students. Foreign students will receive \$1,600 funds at the rate of exchange for their country of study. Students can be funded up to 48 months or 6 years under both the UCEPP and PSSSP

Learning platforms include in-class, online or a hybrid of both that fall within a typical 4 month semester. Distance learning does not qualify for full-time funding

Full-time students must re-apply every term/semester for funding by the deadlines outlines in this handbook

## 10.0 STUDENT SUPPORT FOR PRACTICUM PROGRAMS

Student Practicum/clinical eligibility:

Supplementary assistance will be given at a rate of \$100 per month or a prorated one-time payment at the beginning of the practicum. Appropriate attire allowance of \$300.00 to be utilized on a one-time basis as chosen by student.

Graduate students may qualify for a Practicum allowance of \$1700 per month for the duration of their practicum.

## 11.0 EXTENSIONS OF PROGRAMS

11.1 There will be absolutely no extensions of supports when the student is taking a certificate or diploma structured program. If other circumstances arise, the situation will be handled on an individual basis.

11.2 Any additional payments for tuition will not be permitted under any circumstance

11.3 Students will be informed of this information and it will be clearly understood by the students through the student agreement.

## 12.0 GRADUATION INCENTIVE AND EXPENSES

PSSSP provides graduation/convocation incentives and expenses to students who successfully complete all requirements of an eligible program. It is the student's responsibility to apply for the incentives. Incentives can only be claimed within 1 budget year of completion. The incentive rates/expenses are as follows:

### Graduation Incentive:

|                                    |        |
|------------------------------------|--------|
| Certificate (8 months to 1 year)   | \$200  |
| Diploma (between one or two years) | \$350  |
| Degree(three/four year and honors) | \$750  |
| Journeyman                         | \$750  |
| Graduate Studies (Masters)         | \$1500 |
| PhD Doctorate                      | \$4000 |

All students will receive an Expense cheque of \$300 on top of their Graduation Incentive.

## 13.0 STUDENT ACADEMIC REVIEW

An Interview Process will be conducted in the event that;

- Continuing students who have not maintained a minimum 65% GPA within the current academic year as required.
- A student receives a No Paper, Withdrawal, Incomplete and failure.
- The student has reached 36-40 months of Pasqua funding
- Changes within Institutions and/or Programs

## 14.0 STUDENT APPEALS PROCESS

Every student has the right to appeal decisions of the PFN Education Board through a written appeal within 5 business days of the decision.

14.1 Where an appeal has been filed, the following procedures must be followed

- a) Upon receipt of a written appeal, the Post-Secondary Coordinator shall respond in writing to the student within 5 business days. The response letter shall include one or more of the followings:
  - I. Acknowledgment of the Student's appeal;
  - II. Date/ time appeal will be taken to the PFN Education Board
  - III. A request to have the student attend a meeting of the PFN Education Committee

- b) Upon receipt of a written appeal, the Post-Secondary Coordinator may request that the matter be heard at the next regularly scheduled meeting. If the appeal is deemed to be urgent the Post-Secondary Coordinator may request an emergency meeting to address the matter.
- c) The Post-Secondary Coordinator shall inform the student in writing the decision of the PFN Education Committee within 3 working days of the meeting.

14.2 The student has the right to request, in writing, at any time that their matter be taken to an Independent Appeals Tribunal (IAT)

- a) Upon receipt of the written request for the matter to be taken to an Independent Appeals Tribunal the Post-Secondary Coordinator shall inform the Pasqua First Nation Education Committee and identify potential tribunal members
- b) A three-member tribunal shall be initiated consisting of the following representatives;
  - A Director of Education (or designate)
  - A Post-Secondary Coordinator from another First Nation
  - A member of the Pasqua First Nation of the students choosing

**The decision of the Independent Appeals Tribunal shall be final and the student shall be notified immediately**

## 15.0 OBLIGATIONS OF THE PASQUA FIRST NATIONS STUDENTS

15.1 It is the students' responsibility to stay in contact with the Post-Secondary Coordinator at least twice a semester.

15.2 It is the students' responsibility to update their contact information, when necessary, by the 15th of every month to avoid delays.

15.3 Students will maintain a professional code of conduct when representing Pasqua First Nations.

Students who do not abide by these obligations may be required to meet with the committee to resolve any issues.

## 16.0 OBLIGATIONS OF THE PASQUA FIRST NATION EDUCATION COMMITTEE

- 16.1 The PFN Education Committee will maintain fairness at all times and perform their duties with integrity and respect to Treaty rights to Education.
- 16.2 The Committee will provide the PSSSP orientation seminars for students at the Regina Campus, prior to the commencement of fall semesters.
- 16.3 The PFN Education Committee will maintain professional code of conduct when representing Pasqua First Nations.

## 17.0 PANDEMIC, WORLDLY DISASTERS, EXCEPTIONAL CIRCUMSTANCES

Should an exceptional circumstance arise in any given year, the Post-Secondary Department will focus on the Priority i. applications, Under *Section 4.2 – Priority of Approval Continuing students* – with minimum 65% GPA

Priority i. – Continuing students will continue to be supported till the end of their regular scheduled year. The Post-Secondary Coordinator will work with the students on a case-by-case basis to ensure their success.

Exceptional Circumstances could include, but are not limited to, World Pandemics, World Disasters, or Acts of God that should arise that would otherwise affect the norm in which we live.

Exceptional circumstances will be reassessed each semester to determine if the Post-Secondary Department can proceed with the consideration of Priorities ii. – v.

In the event that the Education Committee is unable to gather to discuss or approve Post-Secondary decisions, the Post-Secondary Coordinator will make recommendations to the Chief and Council based on past practices.

## 18.0 POLICY REVIEW

The PFN Post-Secondary Department will carry out on an annual review. The PFN PSSSP is subject to changes annually. The PFN PSSSP Policy shall be available at the Band Office, on PFN website, mailed or emailed to new students.

This Policy will supersede any/all previous Pasqua First Nation Post-Secondary Student Support Program Policy and/or Institution Policy.

## 19.0 MANDATORY ORIENTATION

It is highly recommended for all students who are within a reasonable driving distance to attend the annual Post-Secondary student orientation every August to be informed of their responsibilities, benefits and supports.

## 20.0 DEFINITIONS

20.1 **“Academic year”** is as defined by the Post-Secondary institution but will not be less than eight months in duration.

- i. Apprenticeship and trades program academic years will be defined by the institution

20.2 **“Maximum months”** of funded full study is defined as 48 months

20.3 **“Band Membership”**, is an individual registered as a status Indian under Section 81 of the Indian Act to Pasqua First Nation.

20.4 **“Continuing Student”**, refers to the following:

- i. A student who has successfully completed at least one semester in an academic program.
- ii. A student who is in a program eight (8) months or longer.
- iii. Part-time students moving to full-time status that have successfully completed 60% of their respective program.

20.5 **“Post-Secondary Education Coordinator”**, refers to the person responsible for the administration, counseling, liaison and student support of the Pasqua First Nation Post-Secondary Program.

20.6 **“Full-Time Student”** means a student enrolled in a minimum of 80% of an academic semester.

- 20.7 **“Immediate Family”** includes spouse, mother, father, sister, brother, son, daughter, mother-in-law, father-in-law, step-mother, step-father, surrogate parent, grandparent.
- 20.8 **“New Applicants” - Returning”** refers to potential students who meet any of the following:
- i. First time application to Pasqua First Nation Post-Secondary Student Support Program
  - ii. Students who discontinue their program for more than one academic year
  - iii. Any student who significantly changes the area of study unless previously approved by the Education Committee
- 20.9 **“Part-Time students”** are defined as students enrolled in less than 80% of academic semester.
- 20.10 **“Pasqua First Nation Education Committee”** is the appointed or elected administrative and recommending body that oversees the administration of the Pasqua Post-Secondary Program and Pasqua First Nation Education Department.
- 20.11 **“Post-Secondary Education”** means a program of studies, offered by a recognized and/or accredited Post-Secondary institution, for which completion of secondary school studies (grade 12) or its equivalent is a pre-requisite.
- 20.12 **“Program of studies”** are defined as Post-Secondary programs of a minimum of one academic year in duration (eight months) leading to a certificate, diploma, degree or apprenticeship.
- Programs that are less than one academic year and are prerequisites to their approved area of study, will be considered upon academic counselling with the coordinator
- 20.13 **“Semester”** refers to the part of the academic year, as defined by the Post-Secondary institution.



- 20.15 **“Special Needs”** is assistance approved by the Pasqua First Nations Education Committee that is declared and supported with relevant documentation.
- 20.16 **“Student Support”** is a rate provided to assist a Pasqua First Nation member attending a recognized Post-Secondary Institution, subject to the approval process of the Pasqua First Nation Education Committee.
- 20.17 **“Treaty/Status Indian”** is a person who is a registered member of the Indian Registry and whose name has been entered into the Indian Register in accordance with the Indian Act.
- 20.18 **“Masters & PHD”** are defined as a student who has earned a bachelor's degree and is pursuing additional education in a specific field. Pasqua qualifies these students as part time.
- 20.19 **“Spring/Summer”** are the months of May – August and will be considered as a requirement for convocation that following year
- 20.20 **“Tuition Fees”** are defined as course registration fees, application fee, Upass, Student Union Fees, Recreation/athletic fees and case studies, Professional Designation fees. This does NOT include; health and dental (please ensure opting out), printing fees, tutoring, library late fees, student ID duplicate card fees, parking fees.
- 20.21 **“GED”**, General Equivalent Diploma
- 20.22 **“ABE”**, Adult Basic Education, institution granted diploma
- 20.23 **“Adult 12”**, Provincially granted diploma
- 20.24 **“Scholarship”**, A monetary award given to the student, usually based on Academic or Athletic excellence. Reimbursable to the student

- 20.25 **“Bursary”**, A monetary award made by the institution to individuals or groups of people who cannot afford to pay full fees. Not reimbursable to student.
- 20.26 **“Grant”**, A monetary gift usually given for a specific purpose, like studying abroad. Not reimbursable to the student.
- 20.27 **“In class”**, You are required to attend classes in a physical location
- 20.28 **“Online”**, You are required to participate in an online platform within a normally scheduled semester as determined by the University standards. These are fixed time online course.
- 20.29 **“Hybrid Learning”** A combination of in class and online learning taking place within a normally scheduled semester as determined by university standards
- 20.30 **“Distance Learning”** A program designed to work at your own pace. These programs have variable start dates. These classes are typically condensed into 1 or 2 months and can be open schedule online course.

## NEW APPLICANT FORM

**DEADLINE DATE: JUNE 15<sup>TH</sup> for the Fall Semester**

**NOVEMBER 15<sup>TH</sup> for the Winter Semester**

### **ELIGIBILITY**

1. The student must be a registered member of the Pasqua First Nation #79
2. The student must be accepted for enrollment in a recognized Post-Secondary institution
3. The program must lead to a recognized certificate, diploma, degree or journeyman

### **TYPES OF ASSISTANCE**

1. Tuition: As defined in the Pasqua Post-Secondary Student Support Program (PSSSP)
2. Books: As defined in the PSSSP
3. Student Support: A rate set by the Pasqua First Nation Education Committee for all students approved for full-time sponsorship under the PSSSP

### **LIMITS OF ASSISTANCE**

1. Full-Time students are sponsored up to a maximum amount of 48 student months as outlined in the PSSSP
2. Private and foreign institutions: Only recognized institutions will be considered

### **COMPLETED APPLICATION MUST INCLUDE THE FOLLOWING:**

1. A copy of your class registration
2. A copy of your Pasqua First Nation Treaty Card
3. A copy of your grade 12, GED 12 or Adult 12 transcripts
4. A copy of your acceptance letter from Post-Secondary institution
5. A statement of your future career goals in Section E

**Failure to fully complete all the fields within the application may result in disqualification of funding. Applications and all supporting documents can be emailed to:**

**[pfnpostsec@gmail.com](mailto:pfnpostsec@gmail.com)**

# NEW APPLICANT FORM

BOX 79 PASQUA, SASKATCHEWAN, S0G 5M0 PHONE: (306) 332-5199 FAX: (306) 332-5199  
pfnpstsec@gmail.com

**Privacy Act Statement**

Information provided on this document is for the purpose of resourcing and administering Post-Secondary financial assistance.  
Personal information provided under the privacy act.

IS THIS YOUR FIRST TIME APPLY FOR FUNDING FROM THE PASQUA POST-SECONDARY STUDENT SUPPORT PROGRAM? YES\_\_\_ NO\_\_\_

IF YOU ANSWERED NO TO THE ABOVE, PLEASE PROVIDE THE PROGRAM AND YEAR YOU RECEIVED YOUR LAST DATE OF FUNDING: \_\_\_\_\_

ARE YOU APPLYING FOR FUNDING FROM ANY OTHER AGENCIES? YES\_\_\_\_\_ NO\_\_\_\_\_

IF YOU ANSWERED YES, PLEASE SPECIFY WHICH AGENCY: \_\_\_\_\_

**PART A: STUDENT INFORMATION**

NAME: \_\_\_\_\_

CURRENT ADDRESS: \_\_\_\_\_

PERMANENT ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

DATE OF BIRTH M/D/Y: \_\_\_\_/\_\_\_\_/\_\_\_\_

TREATY NUMBER: \_\_\_\_\_ (PLEASE PROVIDE COPY WITH APPLICATION)

NEXT OF KIN: NAME, ADDRESS AND PHONE NUMBERS: \_\_\_\_\_

**\*PLEASE NOTE: PASQUA FIRST NATION HAS THE RIGHT TO CONSULT WITH SOCIAL SERVICES, CANADA-SASKATCHEWAN INTERGRATED STUDENT LOANS PROGRAM AND OTHER FUNDING AGENCIES TO AVOID DOUBLE FUNDING SITUATIONS**

**PART B: EDUCATION AND TRAINING INFORMATION**

| SCHOOL/<br>TRAINING          | NAME | LOCATION | HIGHEST LEVEL<br>ACHIEVED | YEAR COMPLETE |
|------------------------------|------|----------|---------------------------|---------------|
| HIGH SCHOOL:                 |      |          |                           |               |
| COMMUNITY BASED<br>PROGRAM:  |      |          |                           |               |
| REGIONAL COLLEGE<br>PROGRAM: |      |          |                           |               |
| TECHNICAL<br>INSTITUTE:      |      |          |                           |               |
| PRIVATE<br>INSTITUTE:        |      |          |                           |               |
| UNIVERSITY:                  |      |          |                           |               |
| OTHER: (SPECIFY)             |      |          |                           |               |

**PART C: ASSISTANCE REQUIRED**

I AM APPLYING FOR: a list of programs can be found in **Appendix 1 - Programs**

\_\_\_\_\_ **FULL-TIME SPONSORSHIP:** LIVING, BOOK ALLOWANCE AND TUITION

\_\_\_\_\_ **ENTRANCE PREPARATION PROGRAM:** LIVING, BOOK ALLOWANCE AND TUITION

\_\_\_\_\_ **PART-TIME SPONSORSHIP:** BOOK ALLOWANCE AND TUITION

\_\_\_\_\_ **TRADES AND APPRENTICESHIP:** BOOK ALLOWANCE AND TUITION

\_\_\_\_\_ **GRADUATE/MASTERS PROGRAM:** BOOK ALLOWANCE AND TUITION ONLY

**PART D: POST-SECONDARY INSTITUTION ATTENDING**

POST-SECONDARY INSTITUTION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PROGRAM OR COURSE OF STUDY: \_\_\_\_\_

SEMESTER: FALL \_\_\_\_\_ WINTER \_\_\_\_\_

UNIVERSITY ENTRANCE OR COLLEGE PREPARTION PROGRAM: \_\_\_\_\_

|                                   |                            |
|-----------------------------------|----------------------------|
| UNIVERSITY: BACHELOR LEVEL: _____ | POST GRADUATE LEVEL: _____ |
| TECHNICAL INSTITUTE: _____        | COMMUNITY COLLEGE: _____   |
| PRIVATE INSTITUTE/OTHER: _____    |                            |

**PART E: CAREER GOALS**

PLEASE WRITE A STATEMENT INDICATING YOUR FUTURE CAREER GOALS AND HOW THE PSSSP WILL ASSIST YOU IN ACHIEVING THOSE GOALS. PLEASE BE AS DETAILED AS POSSIBLE. **\*\*YOU CAN ALSO ATTACH A LETTER IF NEEDED\*\***

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

**PART F: STUDENT APPROVAL**

\_\_\_ I WILL PROVIDE AN UNOFFICIAL TRANSCRIPT OF MARKS TO THE PSSSP AFTER EACH SEMESTER OF STUDY AND I UNDERSTAND THAT FAILURE TO DO SO MAY RESULT IN THE SUSPENSION OF MY FUNDING

\_\_\_ I ACCEPT THE TERMS AND CONDITIONS FOR MEETING ACADEMIC REQUIREMENTS AND WILL KEEP THE PSSSP INFORMED OF ANY CHANGES IN MY PERSONAL AND EDUCATIONAL CIRCUMSTANCES AND I UNDERSTAND THAT FAILURE TO DO SO MAY RESULT IN THE SUSPENSION OF MY FUNDING

\_\_\_ I UNDERSTAND THAT FAILURE TO REPORT ANY OTHER FUNDING MAY RESULT IN OVERPAYMENT (FRAUD) AND WILL AFFECT FUTURE APPLICATIONS

\_\_\_ I HEREBY CONSENT THAT THE ABOVE INFORMATION IS ACCURATE AND ANY REQUESTED INFORMATION OR DOCUMENTATION REGARDING MY EDUCATION WILL BE RELEASED UPON REQUEST TO THE PSSSP

\_\_\_ I HEREBY ALLOW THE POST-SECONDARY COORDINATOR TO ACCESS INFORMATION FROM MY INSTITUTION REGARDING MARKS, ABSENCES, WITHDRAWALS, CHANGE OF PROGRAMS AND OTHER FUNDING AGENCIES

STUDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## CONTINUING APPLICATION FORM:

APPLICANT STATUS: FULL-TIME \_\_\_\_\_ PART-TIME \_\_\_\_\_

SEMESTER APPLYING FOR: FALL \_\_\_\_\_ WINTER \_\_\_\_\_ SPRING/SUMMER \_\_\_\_\_

DEADLINE DATES: JUNE 30<sup>TH</sup> FOR FALL SEMESTER

NOVEMBER 15<sup>TH</sup> FOR WINTER SEMESTER

MARCH 31<sup>ST</sup> FOR SPRING/SUMMER (Conditions Apply)

\*\*\*LATE OR NO APPLICATION WILL TERMINATE YOUR FUNDING\*\*\*

---

### STUDENT INFORMATION:

NAME: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_

\_\_\_\_\_

TREATY NUMBER: \_\_\_\_\_

\_\_\_\_\_

NUMBER OF DEPENDANTS: \_\_\_\_\_

### PROGRAM INFORMATION:

STUDENT NUMBER: \_\_\_\_\_ LENGTH OF PROGRAM: \_\_\_\_\_

INSTITUTION ATTENDING: \_\_\_\_\_

PROGRAM: \_\_\_\_\_

LOCATION: \_\_\_\_\_

YEAR 1: \_\_\_\_\_ YEAR 2: \_\_\_\_\_ YEAR 3: \_\_\_\_\_ YEAR 4: \_\_\_\_\_

NUMBER OF CLASSES REMAINING TO COMPLETE STUDIES: \_\_\_\_\_

NUMBER OF MONTHS USED BY PSSSP (maximum 48 months): \_\_\_\_\_

CONTINUING APPLICATIONS MUST INCLUDE THE FOLLOWING

- Unofficial Transcripts
- Class Registration
- Tracking Sheet/Program Outline

I HEREBY AUTHORIZE THAT THE ABOVE INFORMATION IS CORRECT AND THAT ANY INFORMATION CONCERNING MY ACADEMICS BE RELEASED UPON REQUEST TO THE PASQUA POST SECONDARY STUDENT SUPPORT PROGRAM. I WILL ACCEPT RESPONSIBILITY FOR SATISFACTORY COMPLETION OF MY ACADEMIC REQUIREMENTS AND MANAGE THE EDUCATION ASSISTANCE TO THE BEST OF MY ABILITY. I WILL PROVIDE TRANSCRIPTS AND CLASS REGISTRATION AS SOON AS I AM IN RECEIPT OF THEM TO THE POST SECONDARY STUDENT SUPPORT PROGRAM AND I UNDERSTAND THAT FAILURE TO DO SO WILL SUSPEND MY FUNDING.

STUDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



|                          | <b>Post-Secondary Student Support Program</b><br>Full-time/Part-time                            | <b>University and College Entrance Preparation Program</b><br>Full-time/Part-time                                                                                                               | <b>Trades &amp; Apprenticeship</b><br>Part-time                                                                                         | <b>Graduate/ Masters Programs</b><br>Part-time                                               |
|--------------------------|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| <b>Who</b>               | Complete Grade 12<br>Working towards an accredited program with a certificate, diploma, degree, | Transitioning to University/College<br>Need to upgrade classes<br>Students will be eligible to be accepted into a regular program at a university or college upon completion<br>Mature students | Students who need funding for a short period<br>Can be used for spring/summer terms<br>Working towards their Journey Person Certificate | Students who have a Bachelors Degree and are planning to continue with a Masters/PHD program |
| <b>What</b>              | Tuition<br>Books<br>Allowance (Full-time only)                                                  | Tuition<br>Books<br>Allowance (Full-time Only)                                                                                                                                                  | Tuition<br>Books                                                                                                                        | Tuition<br>Books                                                                             |
| <b>Where</b>             | Technical Schools<br>Universities<br>Private Institutions<br>Colleges                           | Technical Schools<br>Universities<br>Colleges                                                                                                                                                   | Technical Schools<br>Colleges                                                                                                           | Universities                                                                                 |
| <b>Duration</b>          | 4 Year Programs September – April, *Exceptions apply<br>Max 5 academic years or 40 months       | 1 year or Less September – April<br>Max 1 academic year or 8 months                                                                                                                             | As per Program requirements                                                                                                             | As per Program requirements                                                                  |
| <b>Why</b>               | You meet all qualifications and are ready to enter your programs of choice.                     | If you were accepted into a University/College Program under Mature admissions. You will have 1 year to complete all required classes to be accepted into your program of choice                | You are an apprentice and actively working towards your Journey Person Certificate                                                      | Students are wanting to further their graduate studies                                       |
| <b>Funding Agencies</b>  | -Pasqua First Nation Post-Secondary Student Support Program                                     | -Pasqua First Nation Post-Secondary Student Support Program<br>-First Nations Employment and Training Centres                                                                                   | -Pasqua First Nation Post-Secondary Student Support Program<br>-Employment Insurance<br>-First Nations Employment and training Centres  | -Pasqua First Nation Post-Secondary Student Support Program                                  |
| <b>Deadline to apply</b> | June 15<br>November 15                                                                          | June 15<br>November 15                                                                                                                                                                          | On-Going                                                                                                                                | June 15<br>November 15                                                                       |