



Camp Attendant

Who We Are

Clean Harbors offers lodging services with the refinery and petrochemical industry. We are the premier supplier of industrial lodges and drill camps to companies in Canada's north operating facilities in Alberta, British Columbia and Saskatchewan. We are a one-stop housing provider including design, construction, transportation, set-up, service, maintenance, catering and housekeeping.

Job Summary

Clean Harbors is currently looking for a Camp Attendant to assist with our K+S Potash Legacy Project in Bethune, SK. The successful candidate will be responsible for ensuring the Rig Camp/Dorm is clean and sanitary at all times. They consistently provide positive service and assistance with all camp employees and clients while making sure to follow all policies and procedures as set out by Clean Harbors.

Responsibilities and Duties

- Meet daily with the Rig Cook/Camp Managers to discuss daily duties and cleaning assignments as well as relevant check-ins/outs
- Oversee servicing of all rooms daily in Rig Camp/Dorm including making beds, vacuuming, sweeping, mopping, and replacing towels (2 bath towels, 1 hand towel, 1 face cloth). This also includes cleaning the tops of closets, blinds
- Change all bed lines weekly or after every check-out.
- Sweep and mop floors and remove all stains from all walls in your designated area (i.e. bunkhouse, recreation hall, office complex, washrooms, shower rooms, boot rooms, etc.)
- Clean entire room including the floors, walls, closets, drawers, chairs, medicine cabinet, etc. after every check-out.
- Complete daily bed counts after all rooms have been fully serviced and cross reference with Rig Cook/Camp Manager to confirm camp accounting.
- Fill and replenish all appropriate items in your area including hand soap, paper towels, toilet paper etc.
- Clean all washrooms, shower rooms, boot rooms, and common areas completely and thoroughly according to company approved methods and standards. Empty mop bucket after each use and hang mop to dry in proper storage area.
- Observe and report any repairs or damages in your work area to Rig Cook/Camp Manager.
- Wash towels and facecloths after each shift change, and provide clean containers with plastic liners for soiled towels

- Store all linens in a secure place to discourage loss. Keep an accurate count of all bedding and towels and report all shortages.
- Burn or otherwise dispose of all garbage's for your designated area.
- Ensure that all chemicals and cleaners are safely stored in proper storage containers and areas, ensure that you understand WHMIS information for each product you use.
- Any other duties as assigned by Rig Cook/Camp Manager.
- To be able to do the equivalent of 55 rooms, bathrooms and hallways or 44 Jack and Jill Rooms or 35 management style rooms per 11 hour shift
- Please wash kitchen and washroom laundry separately.
- Lint screens in dryer are to be cleaned after every load. Clean furnace screens, vents and ducts weekly.
- Keep sidewalks and walkways clear.
- Clean blinds and window seals on a weekly basis.
- Clean windows in camp weekly. Wash down outside of camp as required.
- Do a daily check on the generator if applicable.
- Assist in washing kitchen ceiling, walls, windows and kitchen exhaust fans.
- On the last day of each month and at shutdown, you are responsible for an accurate inventory of your stock. This includes temporary shutdowns. Please ensure that all equipment is left in camp and stored properly in Clean Harbors vehicle.

Key Qualifications

- Candidate must be literate in English language with reading and writing competency.
- Candidate must be able to operate all cleaning equipment.
- Safety tickets an asset (Confined Space, Fall Protection, First Aid/CPR, WHIMIS, SCOT, TDG, H2S Alive)

Please submit resume along with references, a copy of safety tickets and a copy of a drugtest to:

PFN Group of Companies

Box 79

Pasqua First Nation, SK

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Attention: Sheena Asapace

Fax: 1-306-332-5199 or Email: sheena.asapace@pasquafn.ca

Or

Carly Ironeagle

Fax: 1-306-332-5199 or Email: carly.ironeagle@pasquafn.ca