



EMPLOYMENT OPPORTUNITY

EXECUTIVE MANAGER, HEALTH SERVICES

The Whitecap Dakota First Nation, located 26 kilometers south of Saskatoon, requires the services of an Executive Manager, Health Services.

POSITION SUMMARY:

The Executive Manager will initially report to the General Manager and subsequently to Whitecap's local health board (Whitecap Health Alliance-WHA) once it is established. The Executive Manager will work closely with staff from Saskatoon Health Region Authority (SHR) and Saskatoon Tribal Council Health and Family Services Inc. (STC) in the delivery of health programming and community wellness.

- Develop and implement the Whitecap Community Health Plan, as approved by WDFN Council and resourced through a Health Transfer Agreement with Health Canada, to guide the overall delivery and priorities for health services in the community.
- Prepare an annual health program budget for approval, and manage and monitor program expenditures based on the annual budget.
- Coordinate quality assurance activities to maintain high program and service standards.
- Serve as WDFN's operational lead in its new relationships with SHR and STC, including liaison with SHR clinical lead roles
- As a member of the Whitecap management team, the Executive Manager will perform all Health and Social related administrative functions, program and policy development, personnel duties and staffing.

SKILLS AND QUALIFICATIONS:

- A post-secondary degree in Health Sciences or Human Services discipline such as B.S.W., or Public Administration.
- A Bachelor of Science in Nursing or Diploma in Nursing would be an asset.
- Current registration with the SRNA or eligible for SRNA registration would be an asset.
- A minimum of 5 years' experience in management of Health and Social Development programming.
- Demonstrated ability to develop, assess, implement and evaluate strategies to meet community Health and Social Development needs.
- Professional experience working effectively with First Nation individuals, groups, families and communities would be an asset
- Awareness of First Nation values, culture and traditions.
- Effective written and oral skills; excellent documentation and record keeping skills; working knowledge of PC software applications.
- Must possess a valid driver's license and a reliable vehicle.
- Must have a clear CPIC (Canadian Criminal Records Check)



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SALARY: Based on qualifications and relevant experience.

APPLICATION DEADLINE: Friday, March 28th, 2014 at 4:30 p.m.

SUBMIT COVER LETTER AND RESUME (INCLUDING REFERENCES) TO:

Selection Committee
c/o S. Caisse
Whitecap Dakota First Nation
182 Chief Whitecap Trail
Whitecap SK S7K 2L2

Fax: (306) 374-5899

Email: scaisse@whitecapdakota.com

We thank all applicants and wish to advise that only those individuals that have been selected for an interview will be contacted.